



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Fairburn Sports and Community Centre, Great North Road, Fairburn WF11 9LA
Date:	Tuesday 23 January 2018
Time:	7.00pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Mel Hobson, Chris Pearson and Bryn Sage. <u>Co-opted members</u> Andy Pound (Chair), Howard Ferguson, Jenny Mitchell, David Nicklin, Jenny Prescott, Rita Stephenson and Stuart Wroe.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Victoria Foreman (Democratic Services Officer, Selby District Council)
Public:	0

26. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bob Packham and Roy Wilson.

27. DISCLOSURES OF INTEREST

Councillor D Buckle declared a non-pecuniary interest in Item 7.4 – Updates of Previous Grants and Projects, as he had written the report about the Sherburn in Elmet Craft and Food Festival.

28. MINUTES

The Partnership Board considered the minutes of the meeting held on 5 September 2017.

The Board asked that an update from Peter Pan Nursery be brought to the next meeting of the Partnership Board.

RESOLVED:

- i) To confirm as a correct record the minutes of the Partnership Board meeting held on 5 September 2017.**
- ii) To ask the Democratic Services Officer to obtain an update on the refurbishment project of the Peter Pan Nursery for consideration at the next meeting of the Partnership Board.**

29. CHAIR'S REPORT

The Chair reported that there had been a CEF Chairs meeting on 16 January 2018 at which a number of matters were discussed, including the improvement of publicity for the CEFs and general updates on the work of other CEFs in the Selby District.

The Board noted it had been agreed that successful stories about past grants and applications would be forwarded to the Council's Communications Team in order for them to raise the profile of the CEFs, and focus on the good work being done across the different areas.

30. BUDGET REPORT

The latest budget report had been published with the agenda, showing a remaining balance of £9,258.76.

The Board acknowledged that there was no requirement to spend the remaining balance in the 2017/18 year, and that the remaining funds could be carried over into the 2018/19 year. The Board were aware of a number of upcoming projects to be submitted in the next few months, subject to consideration by the Board and against the funding framework.

The Board commented on the similarities between North Yorkshire County Council's 'Stronger Communities' fund and the work and funding available from Selby District's CEFs.

RESOLVED:

- To note the budget update.**

31. PROJECT FUNDING APPLICATION

31.1 Eversley Park Centre

The Board considered the application for £6,000 towards a new dance floor and improvements to stage facilities at the Eversley Park Centre.

The Board noted that the Eversley Park Centre was well attended and used by many local groups for numerous activities, and as such, felt that the Centre's revenue from room hire and events should go some way to funding the new dance floor and stage improvements.

The Board discussed the matter further and noted that project funding over £5,000 would be subject to Selby District Council's procurement rules.

The Board felt that but that a contribution of £2,000 from the Western CEF towards the project would be an appropriate amount for the Eversley Park Centre.

RESOLVED:

To recommend that project funding of £2,000 be awarded to the Eversley Park Centre, as outlined in the application.

32. UPDATE ON PREVIOUS GRANTS AND PROJECTS

The Board considered the eight updates from previous grants and projects as set out in the agenda, and were pleased to note the successes achieved by the various groups who had received funding.

The Sherburn in Elmet Food and Craft Festival would be taking place again in 2018, with more involvement from local schools in the Western CEF area. There would be a competition to decorate themed display boards for the festival, with an opportunity for a local school to win £250 for the winning entry.

The Board acknowledged the ongoing work of the Hillam and Monk Fryston Community Sports Association, who were planning on making the cricket pavilion a year-round venue and also upgrading the pitches. The Board requested that a commissioned report on the Association's plans be made available to them when completed.

The Community Development Officer asked that the end and mid-project monitoring reports used by organisations to report their progress be sent electronically to applicants, and re-formatted to ensure they were easy to complete.

The Chairman asked the Board which previous applications should be submitted to the Council's Communications Team in order to produce some 'good news' stories about the CEFs. The Board selected the Fairburn Community Café, the Sherburn in Elmet Food and Craft Festival and Wheatsheaf Angling Club. The

Democratic Services Officer would send details of all three to the Communications Team.

RESOLVED:

- i) To note the updates on previous grants and projects.**
- ii) That the report commissioned by Hillam and Monk Fryston Community Sports Association on future improvements to the pavilion and pitches be circulated to Board Members.**
- iii) That the templates for end and mid-project monitoring reports be sent to applicants electronically for completion, and formatted to ensure that they could be easily completed.**
- iv) To ask the Democratic Services Officer to submit to the Council's Communications Team details of the following previous applications/projects:**
 - Fairburn Community Café**
 - Sherburn in Elmet Craft and Food Festival**
 - Wheatsheaf Angling Club.**

33. ISSUES TABLE

The Board considered the Issues Table and gave the following updates:

- Issue 9 – Burton Salmon Children's Play Area: The village hall and its small car park had been finally purchased; it was hoped that the Parish Council could persuade Selby District Council to allow part of the adjoining frontage land, which it owned and was currently used as a village car park, to be used as a Children's Play Area.
- Issue 25 – Flooding in the Aire Valley: There was concern amongst Board Members that more needed to be done with regards to remediation and flood prevention work, and that further information and updates would be useful. The Board asked the Democratic Services Officer to obtain updates from the Environment Agency on whether the electric sluice gate at the end of 'The Cut' in Fairburn was operational, and if the flood flaps on Brotherton Marsh, adjacent to Marsh Croft, had been cleared and made operational. These flaps had been reported as being obstructed to the team at the CEF meeting.
- Issue 66 – Lorries and Vans Parking in Sherburn: It was reported that many residents in the area felt that the parking situation in Sherburn was getting worse, and that more enforcement was required. The Board noted that Beech Grove would soon be painted with double and single yellow lines.
- Issue 70 – Fly-tipping: All the fly-tipping signs had been distributed, but four posts were required for Fairburn Parish Council in order to erect the signs. The

Democratic Services Officer was asked to look into ordering some posts for the signs. The Board noted that Selby District Council had recently obtained three successful prosecutions for fly-tipping.

- Issue 71 – Bus Provision: The Board were pleased to note that buses were now running again in the area, but that it was important for local residents to understand that if the buses were not used, they could be taken away again as viability was key. The Board emphasised that the bus service should be publicised locally where possible, i.e. in newsletters and Parish magazines. Howard Ferguson indicated he would contact Arriva for statistics on use. The Board felt that it may be useful for a representative from Arriva to attend a future meeting, and that this should be looked into.
- The Board also noted that for a trial period there would soon be a more regular hourly train service from Sherburn to York, up until 10.30pm at night, Monday to Friday. There would also be an extra train on Saturdays and Sundays. Local residents were encouraged to use the service to ensure its longevity past the trial period.

RESOLVED:

- i) To note the update and to ask the Democratic Services Officer to amend the Issues Table.**
- ii) To ask the Democratic Services Officer to request updates from the Environment Agency on flooding remediation work at sites specified by the Board above.**
- iii) To ask the Democratic Services Officer to explore the purchase of appropriate sign posts for the fly-tipping signs in Fairburn.**
- iv) To obtain data on local bus usage and to look into inviting Arriva to a future meeting of the Board.**

34. COMMUNITY DEVELOPMENT PLAN UPDATE

The updated Community Development Plan was circulated to the Board.

The Board requested an update from Monk Fryston Time Team on the historic walk project at the next Board meeting in March 2018.

The Board noted that a new community activist plan was being worked on for Burton Salmon with Selby District Council.

The Development Officer updated the Board on the new CEF logos; once the final design had been decided upon, work could be progressed on the production of CEF plaques.

The Board agreed that grant and project funding application forms should be amended to include a 'tick box' to show that applicants have worked with the

Development Officer on the application; the Board felt that consulting with the Development Officer should be a pre-requisite of the application process.

The Development Officer informed the Board of the work being done on litter picking in Brotherton and Byram, but that equipment was needed in order for this to continue. Any funding for equipment would require a full application to the Board. Councillor B Sage confirmed that he would speak to Officers at Selby District Council who were involved in the District-wide 'Don't Be A Waster' campaign to see if they had any equipment they would be able to make available.

The Board were pleased to note that new courses by Tiempo Espana Dance Academy would start in Sherburn and Monk Fryston in February and March 2018 respectively. The courses would help to tackle the isolation of older people across these areas. The aim was for the classes to eventually become self-sustaining.

The Board also discussed a number of potential upcoming projects in the Western CEF area which may come forward as funding applications; these were the rugby club in Sherburn, a new Scout unit in Sherburn, an outdoor gym and a Baby Bank for South Milford.

RESOLVED:

- i) To note the updated Community Development Plan.**
- ii) To ask the Democratic Services Officer to request an update from Monk Fryston Time Team, to be considered at the next meeting of the Partnership Board in March 2018.**
- iii) That project funding application forms should be amended to include a 'tick box' to show that applicants have worked with the Development Officer on the application.**
- iv) That Councillor B Sage speak to Officers at Selby District Council who had been involved in the District-wide 'Don't Be A Waster' campaign to see if there was equipment available for litter picking in Brotherton and Byram.**

14. NEXT MEETINGS

The Board noted that the next Partnership Board on 20 March 2018 would be held at Sherburn Library.

The Board agreed that the next Forum meeting on 22 May 2018 should be held at Burton Salmon Village Hall. The Development Officer confirmed that he would arrange for the production and distribution of surveys and leaflets to households

in the area, in order to discover topics that would be of interest to local people and eventually identify a theme for the Forum meeting.

The Board also noted that the Partnership Board on 26 June 2018 could also be held at Burton Salmon Village Hall, should they so wish.

RESOLVED:

- i) To note the dates and venues for the next meetings of the Partnership Board and Forum.**
- ii) To ask the Development Officer to survey the local area ahead of the next Forum in Burton Salmon on 22 May 2018, in order to discover topics that would be of interest to local people and identify a theme for the meeting.**
- iii) To consider Burton Salmon Village Hall as a venue for the meeting of the Partnership Board to be held on 26 June 2018.**

The meeting closed at 8.30pm.

This page is intentionally blank.